

# Garfield Heights City Schools LPDC

Minutes of LPDC Meeting:

March 2, 2021

**Special Note: Today's meeting was a distance meeting utilizing the Zoom platform. All business before the LPDC was accomplished with verbal responses. Signed documents will not be available for return.**

**Present:** **Kim Barber:** High School Representative, **\*Rob Keshock:** William Foster Representative, **Nora Lopez:** Elmwood Representative, **Leah Keefe:** Middle School Representative, **Julie Frederick:** Maple Leaf Representative, **Sherri Mercsak,** William Foster Representative Intern; **Sean Patton:** Central Office Representative, **Jill Frimel,** Administrative Designate, **Bryan Petsche,** Administrative Designate, **Ashlee Ward,** Administrative Designate

*\*Chairperson*

**Not Present:** none

## IPDPs (Individual Professional Development Plans) Presented and Approved:

**Elmwood:** J. Portik  
**William Foster:** K. Barnes  
**Maple Leaf:** none  
**Middle School/L. Ctr:** A. Burke; M. Cruz; M. Dziak; A. Seneczko; C. Sledge  
**High School:** A. Roalofs  
**Administration:** none

## IPDPs Presented and NOT Approved:

none

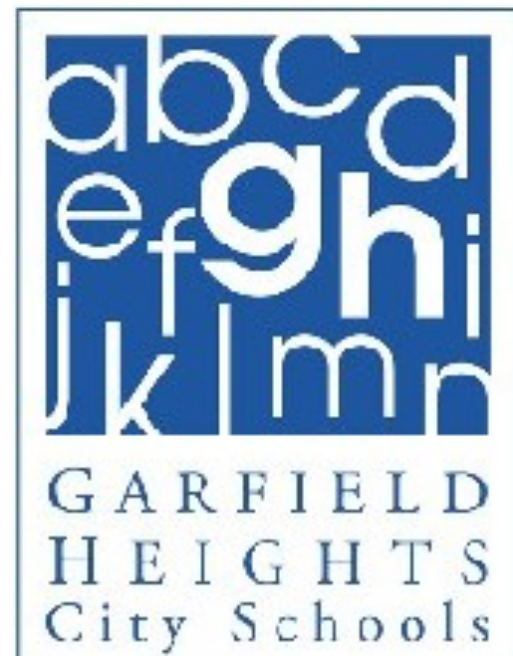
## Verifications Presented and Approved:

**Elmwood:** none

**William Foster:** E. Carpico (3.3 sem. Hrs: UC San Diego University -- EDUC X415.78 Educating the Whole Student: Mindfulness and Social Emotional Learning 5/20), S. Mercsak (15 contact hrs: ESCLC-The Always Ready Classroom 3/21)

**Maple Leaf:** S. Bodnovich (30 contact hrs: EOA-District Wide Professional Development 2/21); R. Stoss (15 contact hrs: ESCLC-The Always Ready Classroom 3/21)

**Middle School/L. Ctr:** N. Ramos (30 contact hrs: EOA - Garfield Heights Distance Learning Academy PD 9/20 and 50 contact hrs: EOA --



LETRS Units 3 and 4 9/19); **B. Reid** (3 sem hrs: University of LaVerne-- EDUC 717E Creating a Google Apps Classroom 5/20)

**High School:** **K. Hagan-lezzi** (3 sem hrs: Cleveland State University--HIS529 CSU Fall 2020 Black Resistance in the Era of Jim Crow 9/20); **T. Prosinski** (3 sem hrs: Notre Dame College--ED595H Google Apps and More 11/20)

**Administration:** none

**Activity Proposals Presented and Approved:**

**Elmwood:** none

**William Foster:** **E. Carpico** (3 sem. Hrs: UC San Diego Extension - Educating the Whole Student: Mindfulness and Social Emotional Learning); **S. Mercsak** (15 contact hrs: ESCLC-The Always Ready Classroom)

**Maple Leaf:** **R. Stoss** (15 contact hrs: ESCLC-The Always Ready Classroom)

**Middle School/L. Ctr:** **T. Emery** (3 sem hrs: Bluffton University-- EDU 64 Educational Technology); **D. Majors** (3 sem hrs: University of the Pacific-- PEDU 9040 Safe and Respectful Learning Environments)

**High School:** **M. Knapp** (3 sem hrs: Fresno Pacific University--Teenage Addiction); **B. Wilson** (6 sem hrs: Dominican University of California-- EDUX 9955 Powerful Possibilities Navigating your 2021-2022 school year)

**Administration:** none

**District-Wide:** none

**Activity Proposals Presented and NOT Approved:**

n/a

**License Renewals Processed:**

**Elmwood:** none

**William Foster:** none

**Maple Leaf:** **S. Bodnovich** (5 Year Professional All Grades (K-12) License)

**Middle School/L. Ctr:** none

**High School:** **C. Guba** (Renew - 5 Year Professional Adolescence to Young Adult (7-12) License)

**Administration:** none



**Notifications of Application for Advanced License:**

Elmwood: none  
William Foster: none  
Maple Leaf: none  
Middle School/L. Ctr: none  
High School: none

**Verification Forms for Educator Leaving / Entering District:**

Entering:  
none

Leaving:  
none

**Notes:**

- 1. Application hold time -- ODE limits hold times for applications to 60 days. Applicants who fail to submit required eligibility documentation within 60 days will receive a message stating the Department is declining their applications. Applicants are charged a non refundable \$25 processing fee for each application declined by the Department.***
- 2. Advanced License Renewal Policy: If you are NOT renewing your Senior or Lead Advanced license, then you will need to renew your past/expired Professional license. Those of you who choose to renew the Senior or Lead Advanced licenses will have to complete the Master Teacher program, again, and then provide documentation of completion to ODE at the time of the renewal. ODE will NOT process your license without it. If you attempt to renew the advanced license without completing the Master Teacher program, there will be a FEE charged for incorrect license application processed. Please share your license renewal information with your LPDC representative accordingly.***
- 3. The process for ALL license renewal applications at ODE is digital. You can access your license renewal applications by signing into your SAFE account at ODE. Also, ODE will NOT be mailing paper licenses to the applicant. Licenses are available for download ONLY once the renewal process is complete.***



4. ***All forms, IPDPS, Activity proposals, etc. to be approved by the LPDC at a monthly LPDC meeting MUST be submitted in PD Express or to your LPDC Representative the day BEFORE the scheduled monthly meeting.***
5. ***You must have an approved IPDP on file in order to have any professional development approved by the LPDC.***
6. ***If you have any IPDP / Activity Proposal / Verifications addressed in any LPDC meeting minutes, please PRINT the minutes for your own personal professional file. You will need to supply the proof of professional development at license renewal time. All verifications must include proof of an ORIGINAL college transcript. Transcripts will not be returned to staff due to archiving for ODE auditing.***
7. ***The LPDC would like to encourage all staff members to monitor the accuracy of your credentials. This can be done by accessing the ODE Website and viewing your information.***
8. ***We are required by law to report identification attached to all decisions. For any IPDPs, Activity Proposals or Verifications which are denied, state ID numbers will be provided. See your representative as to why the decision was made. If you choose to appeal a decision, please submit an appeal form found at the LPDC website.***
9. ***All LPDC forms, helpful information and PD Express can be located at the GHCS district Website under the LPDC location.***

